



# The Athens Yacht Club | Job Application Form

Application to be completed in applicant's own handwriting – please print

Position applied for \_\_\_\_\_

Work Required                      Full-time                       Part-time                       Casual

Please tick days available      Mon \_\_\_\_ Tues \_\_\_\_ Wed \_\_\_\_ Thurs \_\_\_\_ Fri \_\_\_\_ Sat \_\_\_\_ Sun \_\_\_\_

Please indicate and days/times you are not available

Expected pay rate \_\_\_\_\_ hourly/salary (please circle)

How many hours a week are you available

## Personal Information

Full Name

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Phone

\_\_\_\_\_

Email

\_\_\_\_\_

Do you have a current driver's licence? Yes  No

Class and number: \_\_\_\_\_

## Health and Physical Particulars

Have you ever suffered any type of personal injury caused by a work-related gradual process, disease, or infection?                      Yes  No

Have you got any medical conditions or injuries, which could impact your ability to complete tasks? Yes  No

Have you ever had any serious illness, operation or accident, or condition that could hamper your work in this position?                      Yes  No  (If yes please specify)

Qualifications (certificates to be supplied)

\_\_\_\_\_

Have you ever been charged with any offences in the last 5 years? If 'yes', please provide details:

\_\_\_\_\_



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**Do you have any legal proceedings pending?** If 'yes' please provide details:

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**Do you have any past legal convictions?** If 'yes' please provide details:

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**Sale and Supply of Alcohol Act and Gambling Act Requirements**

Have you been declined 'key person' status in terms of the Gambling Act or been declined a General Manager's Certificate in terms of the Sale and Supply of Alcohol Act? Yes  No

If 'yes' please provide details.

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**Do you have a General Manager's certificate for the purposes of the Sale and Supply of Alcohol Act?**

Yes  No  (If yes please provide a copy)

**Is your financial position and credit rating sound?** If unsure, please give particulars.

Yes  No

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**Are you legally entitled to work in New Zealand?**

Yes  No

**Do you have a work permit?** (If yes when does this expire)

Yes  No

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Work permits or evidence of authority to work in New Zealand may be requested.

**Do you have any other applications in for roles?**

(If yes when do you need to hear back from us by?) Yes  No

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**If you were successful, when could you commence work?**

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**Do you have any leave planned for more than a one week within the next 12 months?**

Yes  No

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**Please supply the names and telephone numbers of at least two referees that we can contact**

Please provide last employer and at least one previous employer.

1. \_\_\_\_\_

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2.



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## APPLICANT'S DECLARATION

I **CERTIFY** that the above information is true and correct and authorise investigation of all information contained herein for the purpose of ascertaining my suitability for employment, including conducting credit and criminal record checks through the appropriate authorities and contacting referees and previous employers. I understand that if I have given false or misleading information or if I have left out any important information, I may not be considered for appointment. If I am appointed before inaccuracies on this form are discovered, my employment may be terminated. I understand that in some situations, providing false information may amount to an offence under the Crimes Act. I understand that if I accept employment I will be required to sign an Employment Agreement. If appointed, I agree to observe all rules, policies and procedures issued by the establishment.

**Applicant's signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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